

**To: Parents/Carers of children entering the reception year in September 2021**

Dear Parent/Carer

## Admission to school - September 2021

This letter contains important information for parents and carers of children who are due to enter the reception year of primary school in September 2021.

If you are the parent/carer of a pupil entering reception in September 2021, you **must** complete a school admission application. Even if your child is currently attending nursery in your preferred school/s, there is no automatic right to a place in reception.

You are able to apply online. If you have already signed up to My Account on the Bridgend County Borough Council website, you will need to log in and you can then complete an online application for a reception year place. If you have not already signed up to My Account, you can create your account from the Bridgend County Borough Council website. All you need is an email address. It is quick and easy to apply for a reception year place through My Account and you can have peace of mind knowing that your application has been received because once you have submitted the application, this will be indicated in your My Account summary information. The online application works equally as well across computer, tablet or mobile.

Before you complete an application online, please read the guidance on the webpage:  
[www.bridgend.gov.uk/schooladmissions](http://www.bridgend.gov.uk/schooladmissions)

The application form is also available as a hardcopy upon request from your local school.

The online application will be available through My Account from 10:00 Monday, 23 November 2020. Please note that the deadline for completed applications is **16:00 Friday, 12 February 2021**. Failure to submit an application by this date may result in your child being refused a place at the school of your choice.

All parents/carers have the right to express a preference for the school they wish their child to attend. In most cases, parents/carers are happy to choose their nearest suitable school, also known as the catchment school. However, if you are successful in applying for a place at a school that is not your catchment school, the Council **will not** normally provide free transport, irrespective of the distance from home to school. The Home-to-School/college Transport Policy is available from [www.bridgend.gov.uk/schooltransport](http://www.bridgend.gov.uk/schooltransport)

Where a school is oversubscribed, ie the demand for places is greater than the number of places

Ffôn/Tel: 01656 643643

Facs/Fax: 01656 668126

Epost/Email: [talktous@bridgend.gov.uk](mailto:talktous@bridgend.gov.uk)

Negeseuon SMS/ SMS Messaging: 07581 157014

[Twitter@bridgendCBC](https://twitter.com/bridgendCBC)

Gwefan/Website: [www.bridgend.gov.uk](http://www.bridgend.gov.uk)

Cyfnwidi testun: Rhwch 18001 o flaen unrhyw un o'n rhifau ffon ar gyfer y gwasanaeth trosglwyddo testun

Text relay: Put 18001 before any of our phone numbers for the text relay service

Rydym yn croesawu gohebiaeth yn Gymraeg. Rhwch wybod i ni os mai Cymraeg yw eich dewis iaith.

We welcome correspondence in Welsh. Please let us know if your language choice is Welsh.

# Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

available, the Council will apply its oversubscription criteria to allocate the places available. **It is strongly recommended that you select another school as your second preference school.** This can be the catchment school for your child or another non-catchment school. **Limiting your choice to just one school does not improve your prospects of gaining a place for your child in that school.**

It is important to note that there is no automatic right for children with siblings in a school to be allocated a place at that school. The Council's School Admissions Policy 2021-2022 identifies the full list of oversubscription criteria that will be applied when allocating school places.

For the following schools, the governing body of each school is the admission authority and has responsibility for all admission arrangements. If you wish to apply for a reception place at one of these schools, you are advised to contact the school directly. The admission criteria for these schools may differ and details are available from the schools and/or their websites.

- St Mary's Catholic Primary School
- St Mary's and St Patrick's Catholic Primary School
- St Robert's Roman Catholic Primary School
- Archdeacon John Lewis Church in Wales Primary School

A copy of the Council's 'Starting School' prospectus 2021-2022, which outlines the admissions policy and provides other information in relation to the services provided for children and parents/carers, is available on [www.bridgend.gov.uk/schooladmissions](http://www.bridgend.gov.uk/schooladmissions) or, alternatively, please telephone 01656 642629 to request a hardcopy.

If you should require further information in relation to the admissions process, please email [pupilservices@bridgend.gov.uk](mailto:pupilservices@bridgend.gov.uk)

Yours faithfully

Robin Davies,  
Group Manager - Business, Strategy and Performance

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**To: Parents/Carers of Year 2 children transferring from an infant school to a junior school in September 2021**

Dear Parent/Carer

## Admission to school - September 2021

This letter contains important information for parents and carers of children who are currently in Year 2 at an infant school and are due to enter Year 3 at junior school in September 2021.

If you are the parent/carer of a pupil who is currently in an infant school and will be entering Year 3 at junior school in September 2021, you **must** complete a school admission application. There is no automatic right to a Year 3 place at junior school.

You are able to apply online. If you have already signed up to My Account on the Bridgend County Borough Council website, you will need to log in and you can then complete an online application for a Year 3 place. If you have not already signed up to My Account, you can create your account from the Bridgend County Borough Council website. All you need is an email address. It is quick and easy to apply for a reception year place through My Account and you can have peace of mind knowing that your application has been received because once you have submitted the application, this will be indicated in your My Account summary information. The online application works equally as well across computer, tablet or mobile.

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For the following schools, the governing body of each school is the admission authority and has responsibility for all admission arrangements. If you wish to apply for a Year 3 place at one of these schools, you are advised to contact the school directly. The admission criteria for these schools may differ and details are available from the schools and/or their websites.

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- St Mary's and St Patrick's Catholic Primary School
- St Robert's Roman Catholic Primary School
- Archdeacon John Lewis Church in Wales Primary School

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If you should require further information in relation to the admissions process, please email [pupilservices@bridgend.gov.uk](mailto:pupilservices@bridgend.gov.uk)

Yours faithfully

Robin Davies,  
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